# MERCY-USA FOR AID & DEVELOPMENT, INC.

**CONSOLIDATED FINANCIAL STATEMENTS** 

YEARS ENDED DECEMBER 31, 2013 AND 2012

AND

SINGLE AUDIT REPORT

YEAR ENDED DECEMBER 31, 2013

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### **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors of Mercy-USA for Aid & Development, Inc. Plymouth, Michigan

#### **Report on the Financial Statements**

We have audited the accompanying consolidated financial statements of Mercy-USA for Aid and Development, Inc (the Organization) and its overseas operations, which comprise the consolidated statements of financial position as of December 31, 2013 and 2012, and the related consolidated statements of activities, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of the Organization as of December 31, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Other Matters**

#### Supplementary and Other Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, statement of functional expense and other supplemental information as identified in the table of contents, are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the consolidated financial statements as a whole.

### Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated July 7, 2014 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Organization's internal control over financial reporting and compliance.

Alan C. Moung ; Asso.

Detroit, Michigan July 7, 2014

## Consolidated Statements of Financial Position December 31, 2013 and 2012

|   | <br>2013        | 2012 |              |  |  |  |
|---|-----------------|------|--------------|--|--|--|
| ASSETS                                    |                 |      |              |  |  |  |
| Current Assets:                           |                 |      |              |  |  |  |
| Cash and Cash Equivalents                 | \$<br>2,703,731 | ę    | \$ 3,291,369 |  |  |  |
| Pledges & Accounts Receivable             | 713,218         |      | 730,988      |  |  |  |
| Notes Receivable - Micro-Lending/SED      | -               |      | 6,000        |  |  |  |
| Prepaid Insurance & Expenses              | <br>11,263      |      | 10,377       |  |  |  |
| Total Current Assets                      | 3,428,212       |      | 4,038,734    |  |  |  |
| Fixed Assets:                             |                 |      |              |  |  |  |
| Building, Vehicles, Furniture & Equipment | 1,105,972       |      | 1,058,240    |  |  |  |
| Less: Accumulated Depreciation            | (247,631)       |      | (195,656)    |  |  |  |
| Total Fixed Assets                        | <br>858,341     |      | 862,584      |  |  |  |
| Other Assets:                             |                 |      |              |  |  |  |
| Security Deposits                         | <br>500         |      | 500          |  |  |  |
| Total Other Assets                        | 500             |      | 500          |  |  |  |
| Total Assets                              | \$<br>4,287,053 |      | \$ 4,901,818 |  |  |  |
| LIABILITIES AND NET ASSETS                |                 |      |              |  |  |  |
| Current Liabilities:                      |                 |      |              |  |  |  |
| Accounts Payable                          | \$<br>718,244   | ę    | \$ 830,944   |  |  |  |
| Deferred Revenue                          | 80,743          |      | 356,861      |  |  |  |
| Tenant Security Deposit                   | 6,625           |      | 6,625        |  |  |  |
| Accrued Payroll & Taxes                   | 2,576           |      | 353          |  |  |  |
| Advance Rent                              | -               |      | 1,283        |  |  |  |
| Total Current Liabilities                 | 808,188         |      | 1,196,066    |  |  |  |
| Net Assets:                               |                 |      |              |  |  |  |
| Unrestricted                              | 1,351,708       |      | 1,535,800    |  |  |  |
| Temporarily Restricted                    | <br>2,127,157   |      | 2,169,952    |  |  |  |
| Total Net Assets                          | <br>3,478,865   |      | 3,705,752    |  |  |  |
| Total Liabilities and Net Assets          | \$<br>4,287,053 |      | \$ 4,901,818 |  |  |  |

The accompanying notes are an integral part of these financial statements.

## Consolidated Statements of Activities Years Ended December 31, 2013 and 2012

|  |  | 2013                          |  | 2012  |                               |   |  |  |  |  |  |
|--|--|-------------------------------|--|---|-------------------------------|---|--|--|--|--|--|
| SUPPORT AND REVENUE  | Unrestricted   | Temporarily<br>Restricted     | Total  | Unrestricted  | Temporarily<br>Restricted     | Total   |  |  |  |  |  |
| SUFFORT AND REVENUE  | Unrestricted   | Restricted                    | Total  | Unrestricted  | Restricted                    | Total   |  |  |  |  |  |
| Contributions From Public  | \$ 333,307   | \$ 2,315,893                  | \$ 2,649,200   | \$ 333,002  | \$ 2,305,999                  | \$ 2,639,001  |  |  |  |  |  |
| US Agency for International Development (USAID)  | -  | 2,953,498                     | 2,953,498  | -   | 3,032,110                     | 3,032,110   |  |  |  |  |  |
| United Nation (UN) Grants  | -  | 1,217,897                     | 1,217,897  | -   | 1,620,833                     | 1,620,833   |  |  |  |  |  |
| Global Fund to Fight AIDS, Tuberculosis & Malaria (GFATM) Grants   | -  | 277,727                       | 277,727  | -   | 273,899                       | 273,899   |  |  |  |  |  |
| Contribution In-Kind - UN agencies   | -  | 1,792,170                     | 1,792,170  | -   | 2,099,922                     | 2,099,922   |  |  |  |  |  |
| Rental Income  | 72,600   | -                             | 72,600   | 27,769  | -                             | 27,769  |  |  |  |  |  |
| Dividend Income  | 3,543  | -                             | 3,543  | 3,458   | -                             | 3,458   |  |  |  |  |  |
| Gain/Loss on Foreign Currency Fluctuation  | 6,146  | -                             | 6,146  | 19,121  | -                             | 19,121  |  |  |  |  |  |
| Gain/Loss on Sale of Equipment   | · -  | -                             | -  | 110   | -                             | 110   |  |  |  |  |  |
| Program Fees   | 500  | -                             | 500  | 1,000   | -                             | 1,000   |  |  |  |  |  |
| Net Assets Released From Restrictions:   |  |                               |  | ,   |                               | ,   |  |  |  |  |  |
| Satisfaction of Service Restrictions   | 8,599,980  | (8,599,980)                   | -  | 9,516,175   | (9,516,175)                   | -   |  |  |  |  |  |
| Total Support and Revenue  | \$ 9,016,076   | \$ (42,795)                   | \$ 8,973,281   | \$ 9,900,635  | \$ (183,412)                  | \$ 9,717,223  |  |  |  |  |  |
| Program Services:<br>Food, Shelter and Orphan Assistance<br>Economic Vitalization<br>Health<br>Education<br>Total Program Services | \$ 2,797,042<br>217,707<br>5,354,849<br><u>365,620</u><br>\$ 8,735,218 | \$ -<br>-<br>-<br>-<br>-<br>- | \$ 2,797,042<br>217,707<br>5,354,849<br><u>365,620</u><br>\$ 8,735,218 | \$ 1,224,989<br>205,726<br>7,528,404<br>606,457<br>\$ 9,565,576 | \$ -<br>-<br>-<br>-<br>-<br>- | \$ 1,224,989<br>205,726<br>7,528,404<br>606,457<br>\$ 9,565,576 |  |  |  |  |  |
| Supporting Services:   |  |                               |  |   |                               |   |  |  |  |  |  |
| Management and General   | \$ 247,146   | \$-                           | \$ 247,146   | \$ 134,882  | \$-                           | \$ 134,882  |  |  |  |  |  |
| Fund Raising   | 217,804  |                               | 217,804  | 167,711   | -                             | 167,711   |  |  |  |  |  |
| Total Supporting Expenses  | \$ 464,950   | \$ -                          | \$ 464,950   | \$ 302,593  | \$ -                          | \$ 302,593  |  |  |  |  |  |
| Total Expenses   | \$ 9,200,168   | \$-                           | \$ 9,200,168   | \$ 9,868,169  | \$ -                          | \$ 9,868,169  |  |  |  |  |  |
| Change In Net Assets   | (184,092)  | (42,795)                      | (226,887)  | 32,466  | (183,412)                     | (150,946)   |  |  |  |  |  |
| Net Assets - Beginning of Year   | 1,535,800  | 2,169,952                     | 3,705,752  | 1,503,334   | 2,353,364                     | 3,856,698   |  |  |  |  |  |
| Net Assets - End of Year   | \$ 1,351,708   | \$ 2,127,157                  | \$ 3,478,865   | \$ 1,535,800  | \$ 2,169,952                  | \$ 3,705,752  |  |  |  |  |  |

The accompanying notes are an integral part of these financial statements.

## Consolidated Statements of Cash Flows Years Ended December 31, 2013 and 2012

|   | 2013         | 2012         |
|---|--------------|--------------|
| CASH FLOWS FROM OPERATING ACTIVITIES  |              |              |
| Change in Net Assets<br>Adjustments to reconcile Change in Net Asset<br>to Cash Provided by (Used in) Operations: | \$ (226,887) | \$ (150,946) |
| Loss (Gain) on Disposal of Assets   | -            | (46)         |
| Depreciation  | 57,432       | 53,287       |
| Uncollectable Accounts Receivable   | 164,162      | -            |
| Change in:  |              |              |
| Repayments from/(Payments for) Notes Receivable   | 6,000        | 4,000        |
| Prepaid Insurance and Expenses  | (886)        | (340)        |
| Pledges and Accounts Receivable   | (146,392)    | (649,921)    |
| Other Assets  | -            | 5,100        |
| Accounts Payable  | (112,700)    | 389,157      |
| Deferred Revenue  | (276,118)    | 58,550       |
| Accrued Payroll and Taxes   | 2,223        | 20           |
| Other Liabilities   | (1,283)      | 7,908        |
| Net Cash Used in Operating Activities   | (534,449)    | (283,231)    |
| CASH FLOWS FROM INVESTING ACTIVITIES  |              |              |
| Purchase of Equipment/Building  | (53,189)     | (854,840)    |
| Proceeds from Sale of Assets  |              | 110          |
| Net Cash Used in Investing Activities   | (53,189)     | (854,730)    |
| Net Decrease in Cash  | (587,638)    | (1,137,961)  |
| Cash and Cash Equivalents - Beginning of Year   | 3,291,369    | 4,429,330    |
| Cash and Cash Equivalents - End of Year   | \$ 2,703,731 | \$ 3,291,369 |

The accompanying notes are an integral part of these financial statements.

Notes to Financial Statements December 31, 2013 and 2012

### 1) NATURE OF ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Activity

Mercy-USA for Aid & Development, Inc. (the Organization) is a nonprofit organization exempt from federal income taxes under Section 501(c) (3) of the Internal Revenue Code. It was incorporated in the State of Michigan on September 23, 1988. The Organization is also licensed by the States of Michigan, Illinois, New Jersey and California to solicit public funds. Mercy-USA is involved in the relief and development for individuals and communities providing economic vitalization, health care, food and shelter and education mainly in Kenya, Somalia, Bosnia, Indonesia, Lebanon and Albania and also in the United States and other countries around the world with the help of the Global Fund to Fight AIDS, Tuberculosis and Malaria (GFATM), United States Agency for International Development (USAID), United Nations Children Fund (UNICEF), World Food Program (WFP) and other United Nations grants as well as through public contributions.

#### Basis of Accounting

The financial statements of Mercy-USA for Aid & Development, Inc. have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

The financial statements include the amounts of the Organization and its various overseas locations. All significant inter-branch transactions and accounts are eliminated.

#### Translation of Currencies

Financial statements in currencies other than United State dollars are revalued for accounting as per FASB Accounting Standards Codification Topic 830, *Foreign Currency Matters*. The adjustments for currency exchange rates are included in the net income for those transactions that impact cash flow and are excluded for those that do not.

#### Financial Statement Presentation

In accordance with accounting standards applicable to not-for-profit organizations, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

To ensure proper usage of restricted and unrestricted assets, the Organization maintains its accounting according to fund accounting principles. The assets, liabilities and net assets are classified in accordance with specified restrictions and objectives. The Organization's funds are described below and are placed in the following categories:

### Notes to Financial Statements (Continued) December 31, 2013 and 2012

#### 1) NATURE OF ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Unrestricted Fund:

Unrestricted net assets are those currently available for use of the Organization's Board.

#### Temporarily Restricted Fund:

Temporarily restricted net assets are those assets received with donor stipulations that limit the use of the donated assets. When stipulated time restrictions expire or purpose restrictions are accomplished, these net assets are reclassified as unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

The Organization does not have any permanently restricted net assets.

#### **Contributions**

Contributions received are recorded as unrestricted, temporarily restricted or permanently restricted support depending on the existence or the nature of any donor restrictions.

Certain restricted contributions are required to be reported as temporarily restricted support and are then reclassified to unrestricted net assets upon expiration of the donor restrictions.

Contributions, including unconditional promises to give, are recorded as made. All contributions are available for unrestricted use unless specifically restricted by the donor.

Conditional promises to give are recognized when the conditions on which they depend are substantially met. Unconditional promises to give due in subsequent years are reported at the present value of their net realized value, using risk-free interest rates applicable to the years in which the promises are to be received.

#### Income Taxes

Accounting Standards Codification Topic, *Accounting for Uncertainty in Income Taxes*, which addresses the determination of whether tax benefits claimed or expected to be claimed on a tax return should be recorded in the financial statements. Under this guidance, the Organization may recognize the tax benefit from an uncertain tax position only if it is more-likely-than-not that the tax position will be sustained on examination by taxing authorities, based on the technical merits of the position. The tax benefits recognized in the financial statements from such a position are measured based on the largest benefit that has a greater than 50% likelihood of being realized upon ultimate settlement. The guidance on accounting for uncertainty in income taxes also addresses de-recognition, classification, interest and penalties on income taxes, and accounting interim periods. The Organization's federal tax returns for the prior three years remain subject to examination by the Internal Revenue Service.

Notes to Financial Statements (Continued) December 31, 2013 and 2012

## 1) NATURE OF ACTIVITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Grants

Grant support is recognized as revenue when expenditures are incurred for the specific purpose established under the grant agencies.

#### **Functional Allocation of Expenses**

The cost of providing the various programs and other activities has been summarized on a program basis in the statement of activities. Costs are allocated between fund raising, management and general and the appropriate program based on evaluations of the related benefits. Management and general expenses include those expenses that are not directly identifiable with any other specific function but provide the overall support and direction of the Organization.

#### Cash and Cash Equivalents

Cash includes cash on hand and cash in checking and savings accounts. For financial statement purposes, Mercy-USA for Aid & Development, Inc. considers all highly liquid debt instruments purchased with maturity of three months or less to be cash equivalents. Cash equivalents are carried at cost, which approximates market value.

#### Fixed Assets

Fixed assets are stated at cost if purchased or, at fair market value when received as contributions. Depreciation is recorded on a straight-line basis over the estimated useful life of the assets. Costs of normal repair and maintenance that do not add to the value or materially extend asset life are not capitalized. Assets with an individual cost of \$ 250 and over are capitalized.

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions. This will affect the reported amounts of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

### 2) CASH AND CASH EQUIVALENTS

The total cash held by the Organization at December 31, 2013, includes \$1,313,049 not covered by insurance provided by the Federal Deposit Insurance Corporation. As of December 31, 2012 the uninsured amount was \$456,265.

### Notes to Financial Statements (Continued) December 31, 2013 and 2012

#### 3) PROGRAM AND SUPPORTING SERVICES

Mercy-USA for Aid & Development, Inc.'s program and supporting services are as follows:

#### Program Services

#### Economic Vitalization

The provision of ways for needy individuals and their communities to sustain themselves and to improve their quality of life; and assistance in reviving the economies of communities devastated by natural and man-made disasters.

#### Health Services

The improvement of individual and community health through education, immunization, nutrition support, safe water, hygiene, sanitation and other preventive measures. It also includes the operation or funding of clinics, hospitals, and other health care institutions; improvement, rehabilitation and renovation of the existing health care infrastructure; and the provision of medicines, medical supplies and medical equipment to health care facilities.

#### Food and Shelter

The provision of all types of food and shelter, winterization materials, and necessary household and personal items.

#### Orphan Assistance

The orphan assistance includes specific projects or other assistance for orphans around the world.

#### Education

The improvement of attendance and academic performance, especially among girls, through daily school lunch programs. It also includes construction of school buildings, as well as repairs and renovations to existing schools. Additionally, the provision of vocational and technical training especially to orphans and other vulnerable children and youth.

#### Management and General

Includes the services necessary to maintain an adequate working environment, provide proper administrative support for the Organization's programs, and manage the financial and budgeting responsibilities of the Organization.

#### Fundraising

Provides the structure necessary to encourage and secure support from individuals and organizations.

## Notes to Financial Statements (Continued) December 31, 2013 and 2012

## 4) CONTRIBUTIONS IN-KIND

These consist of food, medicines and medical supplies etc. provided by UNICEF and World Food Program for distribution to needy people. The amounts recognized in the statement of activities are based on fair value of the goods received at the time of donation. The Organization received \$1,792,170 and \$2,099,922 in fiscal years 2013 and 2012, respectively.

## 5) PLEDGES AND ACCOUNTS RECEIVABLE

Accounts receivable consist of Somalia/Kenya grant funding receivable from the USAID and the United Nations Grant agencies. Details of Accounts Receivable as of December 31, 2013 and 2012 are as follows:

|   | <br>2013                      |    | 2012              |  |  |
|---|-------------------------------|----|-------------------|--|--|
| Grants Receivable<br>Pledges Receivable | \$<br>\$    696,540<br>16,678 |    | 709,527<br>21,461 |  |  |
|   | \$<br>713,218                 | \$ | 730,988           |  |  |

During the year, \$164,162 was written off as uncollectibles.

### 6) FIXED ASSETS

Fixed assets are comprised of the following:

|                                | 2013       | 2012       |
|--------------------------------|------------|------------|
| Automobiles                    | \$ 93,629  | \$ 75,129  |
| Office Equipment               | 157,125    | 133,563    |
| Office Furniture               | 16,159     | 11,194     |
| Audio Visual Equipment         | 8,464      | 8,464      |
| Building                       | 820,000    | 820,000    |
| Others                         | 10,595     | 9,890      |
|                                | 1,105,972  | 1,058,240  |
| Less: Accumulated Depreciation | (247,631)  | (195,656)  |
| Total                          | \$ 858,341 | \$ 862,584 |

The depreciation for the years ended December 31, 2013 and 2012 was \$57,432 and \$53,287 respectively.

### Notes to Financial Statements (Continued) December 31, 2013 and 2012

### 7) PENSION PLAN

The Organization started a 401(k) pension plan on January 1, 2000 for all employees in the headquarters in the USA, who have attained the age of 20 ½ years. Employees may join the plan on January 1 or July 1 that coincides with or follows the date of employment after the completion of one year of service. The employer provides a 50% match on eligible employee contributions to the plan up to a maximum allowable by the plan. The Organization contributed \$10,183 and \$9,882 in fiscal years 2013 and 2012, respectively, to the plan.

### 8) **RELATED PARTY TRANSACTIONS**

The Organization partners with Mercy-USA for Aid & Development, (Canada) towards providing relief and development activities. For the years ended December 31, 2013 and 2012 the Organization, collected \$40,024 and \$68,208 respectively, on behalf of Mercy-USA for Aid & Development, (Canada) and received \$58,343 and \$87,204, respectively, from Mercy-USA for Aid & Development, (Canada). As at December 31, 2013, an amount of \$ 951 was payable to Mercy- USA for Aid and Development, (Canada) and no amount was receivable from them.

#### 9) TEMPORARILY RESTRICTED NET ASSETS

Net assets were released from donor restrictions by incurring expenses satisfying the purpose specified by donors as follows:

Purpose restriction accomplished:

| Albania Programs            | \$<br>87,058    |
|-----------------------------|-----------------|
| Bosnia Programs             | 89,014          |
| Indonesia Programs          | 51,245          |
| Lebanon Programs            | 165,669         |
| Somalia & Kenya Programs    | 6,697,866       |
| Syria Programs              | 1,285,137       |
| Gaza Programs               | 122,181         |
| Bangladesh Programs         | 62,492          |
| United States Programs      | 15,000          |
| India Programs              | 22,764          |
| Other Programs              | <br>1,554       |
| Total Restrictions Released | \$<br>8,599,980 |

Temporarily restricted net assets are available for specific programs and have a balance of \$2,127,157 and \$2,169,952 at December 31, 2013 and 2012 respectively.

### Notes to Financial Statements (Continued) December 31, 2013 and 2012

#### 10) CONTINGENCY

The Organization is the recipient of several grants. The expenditures for each program are subject to audit by appropriate agencies. Any disallowed claims, including amounts already collected, may constitute a liability. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the Organization expects such amounts, if any to be immaterial.

#### 11) SUBSEQUENT EVENTS

The Organization has evaluated events through July 7, 2014 the date that the accompanying financial statements were available to be issued. No significant subsequent event was noted that required adjustment or disclosure in the financial statements.

Since the end of the year, the Organization has established an office in Turkey.

## Schedule of Expenditures of Federal Awards Year Ended December 31, 2013

| FEDERAL/PASS THROUGH GRANTOR PROGRAM TITLE               | FEDERAL<br>CFDA<br>NUMBER | GRANT<br>IDENTIFYING<br>NUMBER | <br>AWARD<br>AMOUNT | EXP | ENDITURES |
|--|---------------------------|--------------------------------|---------------------|-----|-----------|
| U.S. Agency for International Development (USAID)        |                           |                                |                     |     |           |
| Emergency Nutrition and WASH Support Program in Kenya    | 98.001                    | AID-OFDA-G-12-00064            | \$<br>1,868,060     | \$  | 988,189   |
| Integrated Health, Nutrition and WASH Project in Somalia | 98.001                    | AID-OFDA-G-11-00145            | 5,466,773           |     | 1,965,309 |
| Total Federal Financial Assistance                       |                           |                                | \$<br>7,334,833     | \$  | 2,953,498 |

Notes to Schedule of Expenditures of Federal Awards December 31, 2013

## 1) BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards presents the activity of federal award programs of Mercy-USA for Aid & Development, Inc. (the Organization) for the year ended December 31, 2013. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Because the schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Organization.

## 2) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in OMB Circular A-122, cost principles for non-profit organizations, wherein certain types of expenditures are not allowed or are limited as to reimbursement.

## 3) EXPENDITURE REPORTS

Management has reconciled the expenditures reported in the Schedule of Expenditures of Federal Awards to those amounts reported in the annual or final cost reports.

### 4) SUBSEQUENT EVENTS

All subsequent events related to the major programs were evaluated through July 7, 2014, the date the accompanying reports were available to be issued. No significant event was noted that required adjustment or disclosure in the accompanying reports.



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## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors of Mercy-USA for Aid & Development, Inc. Plymouth, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of Mercy-USA for Aid & Development, Inc. (the Organization), which comprise the consolidated statements of financial position as of December 31, 2013 and 2012, and the related consolidated statements of activities, and cash flows for the years then ended, and the related notes to the financial statements, and have issued our report thereon dated July 7, 2014.

### Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's consolidated financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Independent Auditor's Report On Internal Control Over Financial Reporting And On Compliance And Other Matters Based On An Audit Of Financial Statements Performed In Accordance With Government Auditing Standards (Continued)

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Alan L. Moung ; Asso.

Detroit, Michigan July 7, 2014



Alan C. Young & Associates, P.C.

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

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## INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Board of Directors of Mercy-USA for Aid & Development, Inc. Plymouth, Michigan

### Report on Compliance for Each Major Federal Program

We have audited Mercy-USA for Aid & Development, Inc.'s (the Organization) compliance with the types of compliance requirements described in the OMB Circular A-133 Compliance Supplement that could have a direct and material effect on each of the Organization's major federal programs for the year ended December 31, 2013. The Organization's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Organization's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Organization's compliance.

Independent Auditor's Report On Compliance For Each Major Program And On Internal Control Over Compliance Required by OMB Circular A-133 (Continued)

#### Opinion on Each Major Federal Program

In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2013.

#### Report on Internal Control Over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance is a deficiency or a combination of deficiencies, in internal control over compliance is a deficiency or a combination of deficiencies, in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance is a deficiency or a combination of deficiencies, in internal control over compliance is a deficiency or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Alan C. Moung ; Asso.

Detroit, Michigan July 7, 2014

## Schedule of Findings and Questioned Costs Year Ended December 31, 2013

| SECTION I - SUMMARY                                 | OF AUDITORS' RESULTS  |                    |    |               |
|---|---|--------------------|----|---------------|
| Financial Statements                                |   |                    |    |               |
| Type of Auditor's Report I                          | ssued:  | Unmodified         |    |               |
| Internal Control over Fina                          | ncial Reporting:  |                    |    |               |
| Material Weakness(es)                               | Identified?   | Yes                | X  | No            |
| Significant Deficiency(i                            | es) Identified  | Yes                | X  | None Reported |
| Noncompliance Materia                               | al to Financial Statements Noted?   | Yes                | X  | No            |
| Federal Awards                                      |   |                    |    |               |
| Internal Control over Majo                          | or Program(s):  |                    |    |               |
| Material Weakness(es)                               | Identified?   | Yes                | X  | No            |
| Significant Deficiency(ie                           | s) Identified   | Yes                | X  | None Reported |
| Type of auditor's report is                         | sued on compliance for major program(s):  | Unmodified         |    |               |
| Any audit findings disclos reported in accordance w | ed that are required to be<br>ith Section 510(a) of Circular A-133?   | Yes                | X  | No            |
| Identification of Major P                           | rogram(s):  |                    |    |               |
| CFDA Number(s)                                      | Name of Federal   | Program or Cluste  | er |               |
| 98.001  | U.S. Agency for International Develop<br>Integrated Health, Nutrition and WA<br>Emergency Nutrition and WASH Su | SH Program for So  |    |               |
| Dollar Threshold used to                            | Distinguish Between Type A and Type B pro   | ograms: \$ 300,000 | )  |               |
| Auditee Qualified as Low-                           | Risk Auditee?   | X Yes              |    | No            |

Schedule of Findings and Questioned Costs (Continued) Year Ended December 31, 2013

## SECTION II – FINANCIAL STATEMENT AUDIT FINDINGS

No Financial Audit Findings.

## SECTION III – FEDERAL PROGRAM AUDIT FINDINGS

No Federal Program Audit Findings.

Status of Prior Year Findings Year Ended December 31, 2013

## PRIOR YEAR FINDINGS

SECTION II - FINANCIAL STATEMENT AUDIT FINDINGS

None

SECTION III - FEDERAL PROGRAM AUDIT FINDINGS

None

**OTHER SUPPLEMENTAL INFORMATION** 

## Statement of Functional Expenses Year Ended December 31, 2013 (With Combined Comparative Totals for 2012)

| Expenditures                              | Food, Shelter<br>& Orphan<br>Assistance | Health       | Economic<br>Vitalization | Education  | Total Program<br>Services | Management &<br>General | Fund<br>Raising | Total<br>Expenditures | 2012 Total<br>Expenditures |
|---|---|--------------|--------------------------|------------|---------------------------|-------------------------|-----------------|-----------------------|----------------------------|
| Grants                                    | \$ 59,000                               | \$-          | \$-                      | \$ 145,879 | \$ 204,879                | \$-                     | \$ -            | \$ 204,879            | \$ 493,989                 |
| Salaries & Wages                          | 284,103                                 | 1,832,947    | 74,448                   | 59,673     | 2,251,171                 | 15,551                  | 7,082           | 2,273,804             | 2,117,237                  |
| Employee Benefits                         | 2,282                                   | 157,233      | 12,391                   | 590        | 172,496                   | 14,424                  | -               | 186,920               | 190,126                    |
| Advertising & Promotion                   | -                                       | -            | -                        | -          | -                         | 508                     | 162,124         | 162,632               | 105,369                    |
| Transportation Expenses                   | 8,285                                   | 800,379      | 12,961                   | 4,309      | 825,934                   | 1,271                   | -               | 827,205               | 935,807                    |
| Commercial Insurance                      | -                                       | -            | -                        | -          | -                         | 992                     | -               | 992                   | 1,877                      |
| Conference, Meeting & Seminars            | -                                       | -            | 1,774                    | -          | 1,774                     | 1,083                   | 2,685           | 5,542                 | 5,102                      |
| Consultants & Other Professional Services | 9,225                                   | 14,287       | 1,380                    | 10,820     | 35,712                    | -                       | 4,500           | 40,212                | 25,516                     |
| Dues, Subscriptions, Fees, etc.           | 243                                     | 53           | -                        | 61         | 357                       | 988                     | -               | 1,345                 | 9,585                      |
| Legal                                     | 7,323                                   | 65           | 11                       | 1,217      | 8,616                     | -                       | -               | 8,616                 | 4,919                      |
| Accounting                                | 517                                     | 23,769       | -                        | 517        | 24,803                    | 1,953                   | -               | 26,756                | 26,892                     |
| Occupancy & Warehousing                   | 5,042                                   | 140,405      | 4,779                    | 9,429      | 159,655                   | 5,460                   | -               | 165,115               | 168,410                    |
| Postage & Shipping, etc.                  | 93                                      | 5,179        | 384                      | 388        | 6,044                     | 407                     | 11,107          | 17,558                | 13,559                     |
| Printing & Copying                        | 1,980                                   | 1,670        | 278                      | 240        | 4,168                     | 293                     | 7,857           | 12,318                | 16,128                     |
| Program Materials                         | 2,247,141                               | 1,535,815    | 64,895                   | 91,096     | 3,938,947                 | -                       | -               | 3,938,947             | 4,742,353                  |
| Telephone                                 | 2,760                                   | 63,038       | 2,685                    | 1,795      | 70,278                    | 2,270                   | -               | 72,548                | 69,975                     |
| Travel                                    | 50,081                                  | 199,411      | 14,717                   | 1,493      | 265,702                   | 1,925                   | 217             | 267,844               | 258,483                    |
| Bank Charges/Currency Adjustment          | 13,345                                  | 54,712       | 3,975                    | 1,972      | 74,004                    | 353                     | 22,232          | 96,589                | 105,068                    |
| Office Supplies and Equipment             | 4,179                                   | 140,158      | 1,208                    | 1,273      | 146,818                   | 467                     | -               | 147,285               | 122,929                    |
| Payroll Taxes                             | -                                       | 1,165        | -                        | -          | 1,165                     | 2,431                   | -               | 3,596                 | 5,574                      |
| Loss on Sale of Assets                    | -                                       | -            | -                        | -          | -                         | -                       | -               | -                     | 64                         |
| Uncollectible Accounts Receivables        | -                                       | -            | -                        | -          | -                         | 164,162                 | -               | 164,162               | -                          |
| Indirect cost                             | 98,878                                  | 365,907      | 19,851                   | 33,235     | 517,871                   | -                       | -               | 517,871               | 395,920                    |
| Depreciation                              | 2,565                                   | 18,656       | 1,970                    | 1,633      | 24,824                    | 32,608                  |                 | 57,432                | 53,287                     |
| Total                                     | \$ 2,797,042                            | \$ 5,354,849 | \$ 217,707               | \$ 365,620 | \$ 8,735,218              | \$ 247,146              | \$ 217,804      | \$ 9,200,168          | \$ 9,868,169               |

## Supplemental Statement of Revenue and Program Expenses Year Ended December 31, 2013 (With Combined Comparative Totals for 2012

|  |      | ANIA  | LEBANON*   | BOSNIA     | IN | DONESIA | SOMALIA<br>& KENYA | SYRIA           | DAN | GLADESH |    | GAZA    | INDIA        | US    | •        | отне | DC**     | NOT<br>DESIGNATED | TOTAL           | TOTAL<br>2012 |
|--|------|-------|------------|------------|----|---------|--------------------|-----------------|-----|---------|----|---------|--------------|-------|----------|------|----------|-------------------|-----------------|---------------|
| REVENUES   | ALD  |       | LEBANON    | BUSINIA    |    | DUNESIA | a KENTA            | <br>JINA        | DAN | GLADESH |    | GALA    |              | 03    |          |      |          | DESIGNATED        | <br>TOTAL       | 2012          |
| Contributions from Public:                                       |      |       |            |            |    |         |                    |                 |     |         |    |         |              |       |          |      |          |                   |                 |               |
| General  | \$   | 4.570 | \$ 3.248   | \$ 2,098   | \$ | 3.245   | \$ 118,231         | \$<br>829,863   | \$  | 8.600   | \$ | 27.414  | \$<br>8.442  | \$    | -        | \$ 1 | 1,290    | \$ 333,307        | \$<br>1,350,308 | \$ 1,525,836  |
| Food Aid   | 1    | 3,820 | 41,000     | 12,000     |    | 21,000  | 50,000             | 112,000         |     | 936     | ·  | · -     | 8,019        | . 15  | 5,000    |      | -        | -                 | 273,775         | 257,668       |
| Orphan Fund  |      | 5,775 | 1,838      | 4,473      |    | 7,000   | 740                | -               |     | -       |    | -       | -            |       | · -      |      | -        | -                 | 19,826          | 18,596        |
| Zakat  | 6    | 0,000 | 50,000     | 20,000     |    | 20,000  | 9,291              | 740,000         |     | -       |    | 100,000 | 6,000        |       | -        |      | -        | -                 | 1,005,291       | 836,901       |
| US Government Grants   |      |       |            |            |    |         |                    |                 |     |         |    |         |              |       |          |      |          |                   |                 |               |
| US Agency for International Development (USAID)                  |      | -     | -          | -          |    | -       | 2,953,498          | -               |     | -       |    | -       | -            |       | -        |      | -        | -                 | 2,953,498       | 3,032,110     |
| United Nations (UN) Grants                                       |      | -     | -          | -          |    | -       | 1,217,897          | -               |     | -       |    | -       | -            |       | -        |      | -        | -                 | 1,217,897       | 1,620,833     |
| Global Fund to Fight AIDS, Tuberculosis & Malaria (GFATM) Grants |      | -     | -          | -          |    | -       | 277,727            | -               |     | -       |    | -       | -            |       | -        |      | -        | -                 | 277,727         | 273,899       |
| Gifts In Kind - UN Agencies                                      |      | -     | -          | -          |    | -       | 1,792,170          | -               |     | -       |    | -       | -            |       | -        |      | -        | -                 | 1,792,170       | 2,099,922     |
| Rental Income  |      | -     | -          | -          |    | -       | -                  | -               |     | -       |    | -       | -            |       | -        |      | -        | 72,600            | 72,600          | 27,769        |
| Dividend Income  |      | -     | -          | -          |    | -       | -                  | -               |     | -       |    | -       | -            |       | -        |      | -        | 3,543             | 3,543           | 3,458         |
| Gain/Loss on Foreign Currency Fluctuation                        |      | -     | -          | -          |    | -       | -                  | -               |     | -       |    | -       | -            |       | -        |      | -        | 6,146             | 6,146           | 19,121<br>110 |
| Gain/Loss on Sale of Equipment<br>Program Fees                   |      | -     | -          | -          |    | -       | -                  | -               |     | -       |    | -       | -            |       | -        |      | -        | 500               | 500             | 1,000         |
| Flogram Fees   |      |       |            |            |    |         |                    | <br>            |     |         |    |         | <br>         |       | <u> </u> |      | <u> </u> | 500               | <br>500         | 1,000         |
| Total Revenues   | \$8  | 4,165 | \$ 96,086  | \$ 38,571  | \$ | 51,245  | \$ 6,419,554       | \$<br>1,681,863 | \$  | 9,536   | \$ | 127,414 | \$<br>22,461 | \$ 15 | 5,000    | \$ 1 | 1,290    | \$ 416,096        | \$<br>8,973,281 | \$ 9,717,223  |
| EXPENDITURES<br>Program Services:                                |      |       |            |            |    |         |                    |                 |     |         |    |         |              |       |          |      |          |                   |                 |               |
| Food, Shelter & Orphan Assistance                                | \$ 1 | 8,100 | \$ 54.396  | \$ 19.344  | \$ | 17.624  | \$ 1.374.519       | \$<br>1,249,532 | \$  | 23,000  | \$ |         | \$<br>22.764 | \$ 16 | 5,209    | \$   | 1.554    | \$-               | \$<br>2.797.042 | \$ 1,224,989  |
| Economic Vitalization  |      | 1,198 | -          | 67,365     |    | 139,144 | -                  | -               |     | -       |    | -       | -            |       | -        |      | -        | -                 | 217,707         | 205,726       |
| Health   |      | · -   | 16,632     | -          |    |         | 5,302,612          | 35,605          |     | -       |    | -       | -            |       | -        |      | -        | -                 | 5,354,849       | 7,528,404     |
| Education  | 6    | 5,915 | 94,641     | 20,880     |    | 1,776   | 20,735             | <br>            |     | 39,492  |    | 122,181 | <br>-        |       | -        |      | -        |                   | <br>365,620     | 606,457       |
| Total Program Services   | \$ 9 | 5,213 | \$ 165,669 | \$ 107,589 | \$ | 158,544 | \$ 6,697,866       | \$<br>1,285,137 | \$  | 62,492  | \$ | 122,181 | \$<br>22,764 | \$ 16 | 5,209    | \$   | 1,554    | \$-               | \$<br>8,735,218 | \$ 9,565,576  |
|  |      |       |            |            |    |         |                    |                 |     |         |    |         |              |       |          |      |          |                   |                 |               |

## Indirect Cost Allocation Year Ended December 31, 2013

| Expenditures                                 | Total Allowable Unallowable Fund Rais<br>Cost Indirect Indirect Cost |    | nd Raising<br>Cost |               | Program<br>Cost | Excluded<br>Program<br>Cost* | <br>Total<br>Direct<br>Cost |           |                 |                 |
|--|--|----|--------------------|---------------|-----------------|------------------------------|-----------------------------|-----------|-----------------|-----------------|
| Grants                                       | \$ 204,879   | \$ | -                  | \$<br>-       | \$              | -                            | \$                          | 204,879   | \$<br>-         | \$<br>204,879   |
| Salaries & Wages                             | 2,273,804  |    | 15,551             | -             |                 | 7,082                        |                             | 2,251,171 | -               | 2,258,253       |
| Employee Benefits                            | 186,920  |    | 14,424             | -             |                 | -                            |                             | 172,496   | -               | 172,496         |
| Advertising & Promotion                      | 162,632  |    | 508                | -             |                 | 162,124                      |                             | -         | -               | 162,124         |
| Transportation Expenses                      | 827,205  |    | 1,271              | -             |                 | -                            |                             | 825,934   | -               | 825,934         |
| Commercial Insurance                         | 992  |    | 992                | -             |                 | -                            |                             | -         | -               | -               |
| Conference, Meetings & Seminars              | 5,542  |    | 1,083              | -             |                 | 2,685                        |                             | 1,774     | -               | 4,459           |
| Consultants & Other Professional Services    | 40,212   |    | -                  | -             |                 | 4,500                        |                             | 35,712    | -               | 40,212          |
| Dues, Subscription, Fees etc.                | 1,345  |    | 988                | -             |                 | -                            |                             | 357       | -               | 357             |
| Legal  | 8,616  |    | -                  | -             |                 | -                            |                             | 8,616     | -               | 8,616           |
| Accounting                                   | 26,756   |    | 1,953              | -             |                 | -                            |                             | 24,803    | -               | 24,803          |
| Occupancy & Warehousing                      | 165,115  |    | 5,460              | -             |                 | -                            |                             | 159,655   | -               | 159,655         |
| Postage & Shipping                           | 17,558   |    | 407                | -             |                 | 11,107                       |                             | 6,044     | -               | 17,151          |
| Printing & Copying                           | 12,318   |    | 293                | -             |                 | 7,857                        |                             | 4,168     | -               | 12,025          |
| Program Materials                            | 3,938,947  |    | -                  | -             |                 | -                            |                             | 3,938,947 | 1,792,170       | 2,146,777       |
| Telephone                                    | 72,548   |    | 2,270              | -             |                 | -                            |                             | 70,278    | -               | 70,278          |
| Travel                                       | 267,844  |    | 1,925              | -             |                 | 217                          |                             | 265,702   | -               | 265,919         |
| Bank Charges/Currency Adjustment             | 96,589   |    | 353                | -             |                 | 22,232                       |                             | 74,004    | -               | 96,236          |
| Office Supplies & Equipment                  | 147,285  |    | 467                | -             |                 | -                            |                             | 146,818   | -               | 146,818         |
| Payroll Taxes                                | 3,596  |    | 2,431              | -             |                 | -                            |                             | 1,165     | -               | 1,165           |
| Indirect Cost                                | 517,871  |    | -                  | -             |                 | -                            |                             | 517,871   | -               | 517,871         |
| Uncollectible Accounts Receivables           | 164,162  |    | -                  | 164,162       |                 | -                            |                             | -         | -               | -               |
| Depreciation                                 | 57,432   |    | 32,608             | -             |                 | -                            |                             | 24,824    | -               | 24,824          |
| Total  | \$ 9,200,168   | \$ | 82,984             | \$<br>164,162 | \$              | 217,804                      | \$                          | 8,735,218 | \$<br>1,792,170 | \$<br>7,160,852 |
| Reclassify Overhead Charged to Program Costs |  |    | 517,871            | <br>          |                 | -                            |                             | -         | <br>-           | <br>(517,871)   |
| Total  | \$ 9,200,168   | \$ | 600,855            | \$<br>164,162 | \$              | 217,804                      | \$                          | 8,735,218 | \$<br>1,792,170 | \$<br>6,642,981 |
| Base = Total Direct Cost                     |  |    |                    |               |                 |                              |                             |           |                 |                 |
| Pool Cost                                    | \$ 600,855   |    |                    |               |                 |                              |                             |           |                 |                 |
| Base Cost                                    | \$ 6,642,981   |    |                    |               |                 |                              |                             |           |                 |                 |
| Indirect Rate                                | 9.04%  |    |                    |               |                 |                              |                             |           |                 |                 |

\* Excluded program costs include in-kind program material expenses and administrative costs included in the indirect cost.